

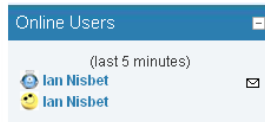
## Sending messages to students

You can also view this help file as a video: <http://www.youtube.com/watch?v=dFANbA4jXMw>

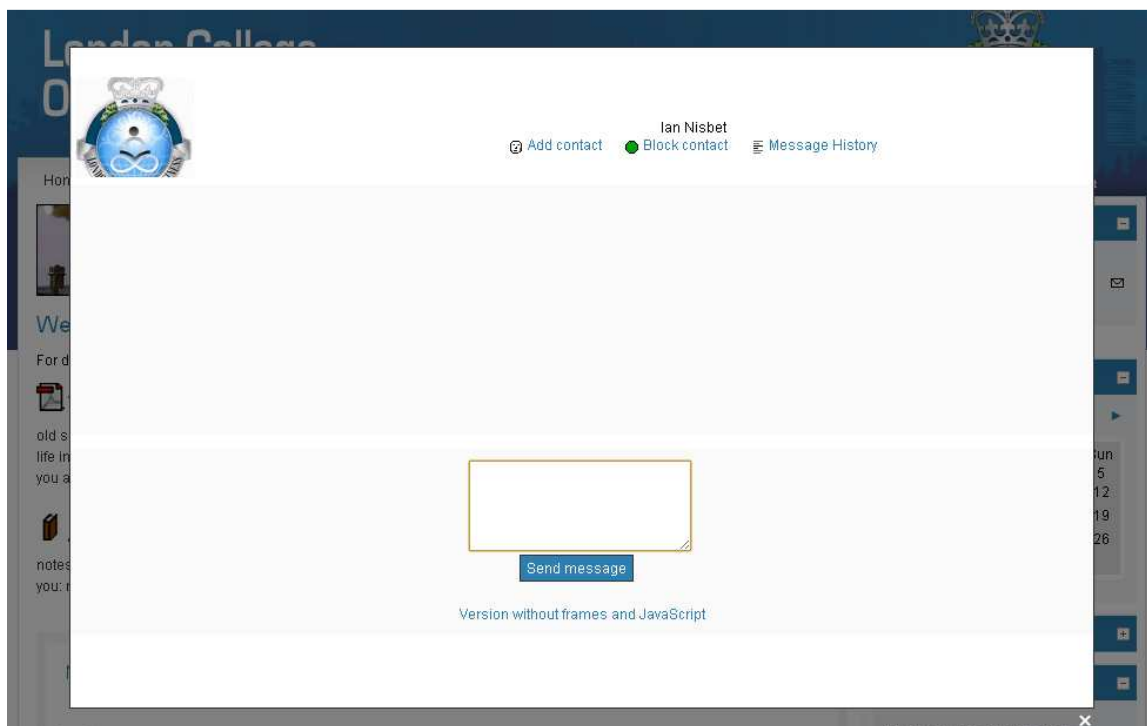
Student can send messages to each other in a number of ways

### Online Users

The **Online users** block lists currently online users with mail icon next to their name.



You can click on the icon to send them a message, which will be available to them next time that they use the site, and as an email.



### Participants

Within a course, at the top left of the screen is a **Participants** block.



Clicking on it will display a list of students of the same course (MBA module).

London College Of Business

LCB Global CM705May2011DL Participants

Hi Ian Nisbet | My Profile | Logout

CM705 Human Resource Management May2011 DL

Participants Blogs








My courses: CM705May2011DL Inactive for more than: Select period User list: Less detailed

Current role: All

All participants: 17

(Accounts unused for more than 365 days are automatically unenrolled)

First name: All A B C D E F G H I J K L M N O P Q R S T U V W X Y Z  
Surname: All A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

User picture	First name / Surname	City/town	Country	Last access ↑
	Ian Nisbet	-		49 secs
	Edmand Thipursian	Barking	United Kingdom	19 hours 47 mins
	Teacher 1	London	United Kingdom	19 hours 48 mins
	Dominika Smiechowska	Warsaw	Poland	1 day 1 hour
	Zenon Adamek	Barking	United Kingdom	1 day 1 hour
	Tashif Lodhi	London	United Kingdom	13 days 21 hours
	Naveen JULUGANTI	Chittoor	India	32 days 1 hour

Here you can view fellow student profiles by clicking on their name. In a user's profile page, you can view their Forum Posts, their Blog and Send them a message.


Profile Forum posts Blog



Country: United Kingdom  
City/town: London  
Courses: CM705 Human Resource Management May2011 F2F, CM705 Human Resource Management May2011 DL, IS701 E-Commerce and Management of Information Systems May2011 F2F, IS701 E-Commerce and Management of Information Systems May2011 DL, FM701 Managing Financial Systems and Institutions May2011 DL, FM701 Managing Financial Systems and Institutions May2011 F2F, CM704 Business and Marketing Strategy May2011 DL, CM704 Business and Marketing Strategy May2011 F2F, FM702 Global Financial Markets and Investments May2011 F2F, IS702 Information Technology Audit May2011 F2F, CM701 Finance for Managers January 2011 F2F Cohort, CM706 Quantitative and Statistical Research Methods for Business January 2011 F2F Cohort, CM702 Operations and Supply Chain Management January 2011 F2F Cohort, CM703 Managing Change in Organisations Behaviour January 2011 F2F Cohort, CM701 Finance for Managers January 2011 India Cohort, CM706 Quantitative and Statistical Research Methods for Business January 2011 India Cohort, CM702 Operations and Supply Chain Management January 2011 India Cohort, CM703 Managing Change in Organisations Behaviour January 2011 India Cohort, Maths Revision, Welcome to LCB, ...  
First access: Thursday, 14 October 2010, 10:10 PM (249 days 14 hours)  
Last access: Monday, 20 June 2011, 04:20 PM (19 hours 51 mins)

[Send message](#)

## Skype

Within a course, you can click on the Skype icon  to display a list of fellow students who have input their Skype ID into their profile. If you have Skype installed on your computer, then you can contact them immediately.



[Update this Skype](#)

**Notes:**

- 1- Users with no registered skype IDs in their profiles will not be shown the list above.
- 2- Higher lever users (i.e: admins) will not follow a group, so they will see all users regardless of their group in this course.

Ian Nisbet << Choose

When you highlight a name in the column on the left and click on choose, a new window will open offering you the following options:

 **Create Conference**

This allows you to call an individual or group of up to 10 participants using skype

 **Add Contact**

If the person chosen is not in your list of skype contacts, you can add them

 **Create Chat**

You can begin a text chat within skype



**Send Voicemail**

You can send a document, picture or other file to another participant using skype

 **Add me to Skype**

The person chosen must already subscribe to this service within skype if you want to send a voicemail

If you don't already have skype this will allow you to set up an account and download the application to your computer. If you already have an account but skype isn't open on your computer this will open it

Note: Skypecasts is no more available by skype.

## See Also

[Reading student blogs](#)